DUTIES OF MCU CREW AT INCIDENT

Officer in Charge

1. Arrange for the appliance to be sited correctly on the fireground
2. Establish communications with Comcen (6AR: Ch 51, 52, 55, 56, 57, 58 or 6IP: Ch 24, 25, 30, 80) Notify address of Control Point
3. Establish contact with Incident Controller (IC)
4. Establish and confirm fireground channels (Ch 46, 47, 48, 49, 50, 96, 97, 98, 99)
5. Air Operation channel from Ground Controller to Air Attack Supervisor / Bomber is Ch 23
6. Implement and apply ICS Battle Board
7. Set up communications plan
8. Complete Initial Management Plan
9. Complete Incident Action Plan
10. Complete Major Incident Management Plan
11. Complete High Rise Communications Plan
12. Assist Incident Controller and Operations Officer
13. Initiate Planning and Logistic Officer responsibilities until Incident Management
14. Team (IMT) is appointed
15. Forward all paperwork to IC at completion of Incident

Driver

1. Site appliance on fireground
2. Set up external power source
3. Set up canopy
4. Set up tables, chairs, whiteboards as required
5. Collect tee cards for ICS Battle Board and maintain
6. Operate Facsimile and Phone
7. Using whiteboard establish map of fireground and establish locations of appliances
8. Hand out ICS Tabards
9. Carry out duties as requested by OIC

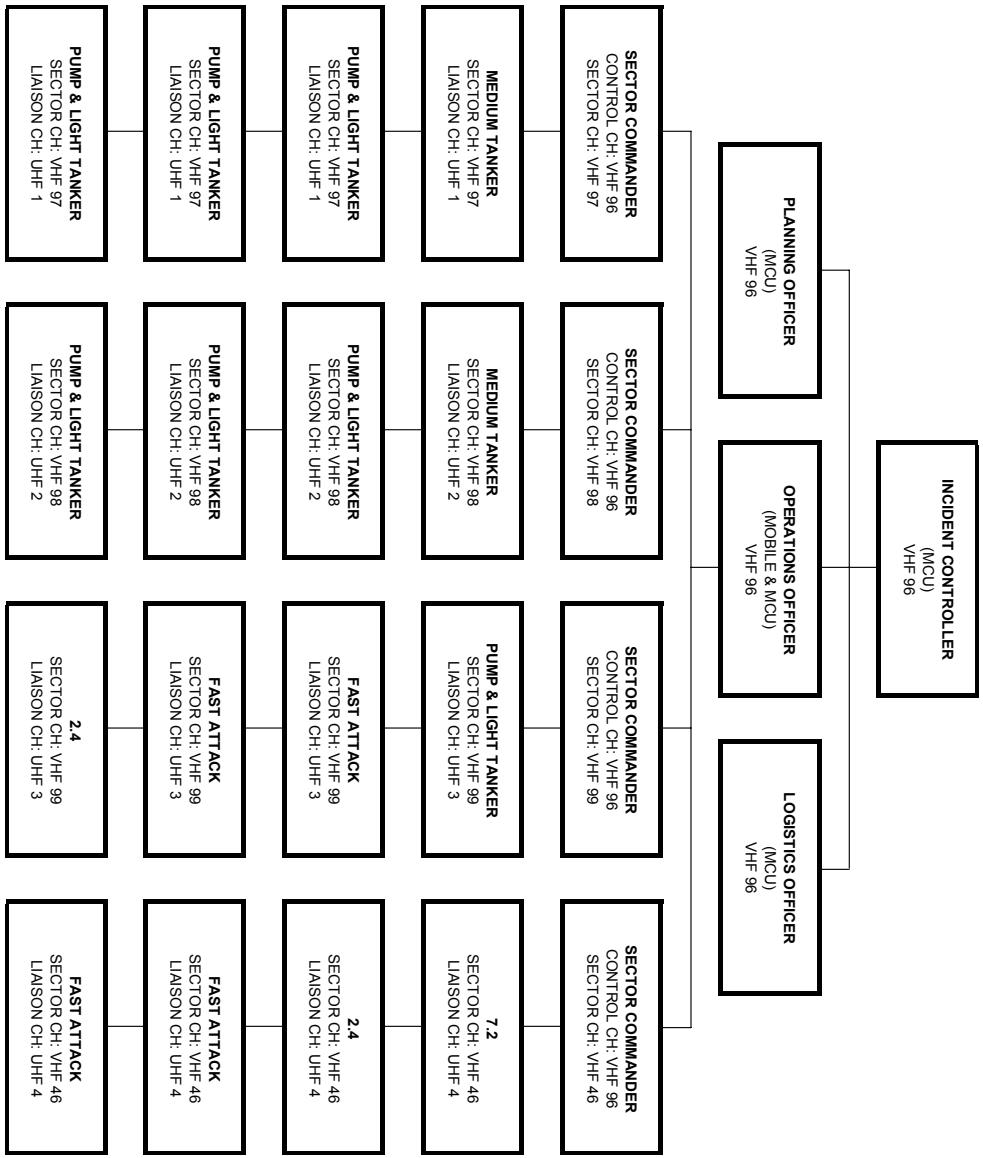
Crew No 1

1. Help driver to set up power source and canopy
2. Notify all appliances of fireground channel and maintain communications to sector commanders
3. Log all communications on radio log
4. Carry out duties as requested by OIC

Crew No 2

1. Operate fireground to Comcen channel
2. Log all communications
3. Carry out duties as requested by OIC

COMMUNICATIONS PLAN - ICS COMMS



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